

DUE DILIGENCE "KNOW YOUR CLIENT" REQUIREMENTS SEYCHELLES INTERNATIONAL BUSINESS COMPANY

Fidelity Corporate Services (Seychelles) Ltd is subject to Anti-Money-Laundering laws in force in the Republic of Seychelles. Under these regulations, we must verify the identities and personal data for all individuals to whom we provide any services.

These requirements are not our whim. They are legal regulations, enforced by the law. All licensed Registered Agents in the Seychelles (of whom we are one), are subject to the same rules. There are no exceptions.

All information and documents provided to us under these provisions will remain **strictly confidential**, subject to the Seychelles Anti-Money Laundering Act 1996 and our conditions of license under the Seychelles International Corporate Services Providers Act 2003. This information will not become part of any official public record.

Each actual owner (beneficial owner), director and shareholder of a Seychelles Company and each individual who is in any way authorized to issue instructions in regards of that Company, must provide the following documents to Fidelity Corporate Services (Seychelles) Ltd:

[A] One document evidencing identity.

Type. In descending order of acceptability: Passport, national identity card.

Features. Document must be valid and current, and must contain photograph of a reasonable likeness.

Form. A clear color-copy of document, must be certified by a notary, lawyer, chartered accountant, consular officer, court officer, bank manager or a similar regulated professional or state official. The name, address, status/position contact information and e-mail address of the certifier and the name of his organization (if any) must be clearly indicated. The copy must be certified as a **"true copy of the original seen and the photograph being of a reasonable likeness to the bearer of the document"**.

[B] One document evidencing residential address.

Type. Utility bill, bank statement, credit card statement, mortgage or credit union statement, utility bill, local authority tax bill, local council rent card, statement of the residential address issued by the local municipality, notary or banker. Can also be a national identity card or driving licence, if contains residential address and not already provided under [A].

Features. Document must indicate the full name of the individual together with his residential address.

Form. Document must be certified true copy and not older than 3 months. In case of ID card or driving licence, a copy certified, as described in [A].

[C] One bank reference or professional reference.

Features. Document must be addressed to Fidelity Corporate Services Ltd., and indicate the length of time for which the individual is known to the referee, being not less than three years and the nature of the relationship between the individual and the referee.

[D] CV (Curriculum Vitae)

Features: Document summarising your education, skills and experience.

All of these documents must be received in the offices of Fidelity Corporate Services (Seychelles) Ltd before any company formation or management orders can be completed. To expedite some services, scanned copies can be sent to us electronically at first, but they must be followed by the original copies! We will **not** send out any corporate documentation to clients before we are in receipt of all due diligence documents, in paper-form!

We appreciate Your time and effort!

Sample bank reference

[bank letterhead]

[date]

To: Fidelity Corporate Services Ltd

We are writing with respect to [name, surname], citizen of [country].

We know [name, surname] as our customer for a period of [minimum 3] years. In our experience, he/she has never failed to meet his/her obligations towards our bank and has always acted in a prudent and responsible manner.

As requested by [name, surname], we hereby confirm that, according to our current record, his/her residential address is: [full street address].

This information herein is given in strict confidence, for your private use only and without any responsibility or engagement on the part of this Bank or its officials.

Yours,

Customer services manager [or other
title] [name]